



BURNHAM MARKET PARISH COUNCIL

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Monday, 22nd of July 2024 from 7.20pm at Burnham Market & Norton
Village Hall, Beacon Hill Road, Burnham Market. PE31 8EN

Present: Cllrs D Clark (DC) Chair, D Cressy (DC1), K Morris (KM), J Neville-Eliot (JNE),
K Neville-Eliot (KNE) and the Parish Clerk

Members of public: 7

1. Welcome from the Chairman
2. Mr. Robert Walden gave a presentation on the restoration of the Village Sign. It was agreed that the restoration was stunning, and Robert was thanked for his work and also historical background.
He suggested that every 3 months the screws need to have a quarter turn and back. Also to wash in water only to remove algae. The paint costs were higher than anticipated and he offered to return in February 25 to give the sign a check and touch up if necessary.
3. Apologies: Cllrs Jamieson, Sandell, Piper and Walker.
4. Member's declarations of interest and requests for dispensations – None
5. Public participation:
 - a. Gurneys application for a licence to serve alcohol was raised and objections made. Chair read out the PC's objections already made to the Borough Council.
 - b. Noticeboard outside the village hall has no agenda and these need to be added. The key is in the kitchen at the village hall. DC suggested a second key to be available. Cllr Cressy updates the noticeboard on the green at his own expense re printing and had not been asked to take on the VH board.
 - c. Complaint regarding the white van "left" on the village hall car park and a recent camper van parked over a weekend. KM advised that he had looked into the white van, and it had not been abandoned which meant there was not a lot we could do. It was suggested that the gates are closed and if someone is hiring the hall, they would expect to have use of the whole field area. This is not a Parish Council matter and should be referred to the VH committee to take any steps. A "Patrons only" sign was also mentioned but it would be difficult to monitor and occasionally allotment holders park in the field.
 - d. The piece of land by where the Christmas Tree is situated was raised as some wooden posts are in place by the road but more required to stop all parking. This is a Highways matter and more information, images etc., are required.
Grit Bin on Beacon Hill has become overgrown – Clerk advised this had been reported when originally raised.

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- d. Clerk advised that the Road sweeper had been requested and has been scheduled by

Signed

Date

Highways.

- e. Gurneys are not happy with the objections raised against the alcohol licence.
- f. Bench on Creake Road requires attention.

Cllr Cressy thanked the Litter Picking team for all their efforts and this was acknowledged by all present.

- 6. Minutes of the meeting held on the 20th of May 2024 were agreed as a true and correct record Proposed KM, seconded DC1, and all in favour who attended.
- 7. Matters arising:
 - 7.1 Flooding update – Chair has set up a Flood Plan meeting on the 6th of August in the Village Hall from 10.00am with Helen George from the Environment Agency. The clerk had attended the online multiple agency meetings in June and July and a representative from Anglian Water and the Environment Agency will attend our September meeting.
 - 7.2 Projects – will commence again this month.
 - 7.3 Emergency Plan – The questionnaire is available on the website and the Post Office. Copies for Sutton Lea when contact can be made.
 - 7.4 Cycle Storage location – location to be decided by September.
- 8. To receive reports:
 - 8.1 County Councillor Andrew Jamieson – none received.
 - 8.2 Borough Councillor Sam Sandell – none received.
- 9. Planning:
 - 9.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting:
 - 24/01194/F** | Alterations to outbuilding to accommodate studio for personal use | 7 Rogers Row Station Road Burnham Market PE31 8HB
 - 24/01099/F** | Elevational alterations (rear and side) | The White House 62 Market Place Burnham Market King's Lynn Norfolk PE31 8HD
 - 24/01210/F** | Removal of conservatory and replacement with sun room. Removal of UPVC windows and re instatement of metal frames, as original house. Entrance of the drive to be widened | Angles House Station Road Burnham Market PE31 8HA
No Observations via the PAG team approved by all present.
 - 9.2 Decisions: (for information) –
 - 24/00643/F** | Proposed Replacement Farmhouse and Garage (Self-Build). | Westgate Farm Ringstead Road Burnham Market PE31 8JR
APPLICATION REFUSED
 - 24/00783/F** | Construction of a single storey first floor extension, with internal alterations to the ground floor. | Howards Barn Creake Road Burnham Market PE31 8EN
APPLICATION REFUSED
 - 24/00108/F** | Demolition of existing dwelling and construction of replacement dwelling | Chalk Bank Herrings Lane Burnham Market PE31 8DW
APPLICATION PERMITTED
 - 24/00741/F** | New Flint render details to front elevation only, involving new windows and doors. | Sanderling Herrings Lane Burnham Market PE31 8DW
APPLICATION PERMITTED

- 9.3 Enforcements: (for information) -

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Date

24/00257/UWLB Alleged unauthorised work to a listed building, Tillys Café, 26 Market Place, Burnham Market – Status: pending consideration.

24/00033/BOC | Breach of Planning Condition | 3 Crow Hall Cottages Docking Road Burnham Market PE31 8JU – Pending Consideration

9.4 Appeals: (for information) –

24/00043/REF Howards Barn Creake Road. Construction of single storey first floor extension with internal alterations to the ground floor. Status: Appeal Valid

10. Finance

10.1 To approve the circulated Bank Reconciliation, payments & receipts for June & July 2024 proposed KM, seconded KNE, and all in favour. £.67,639,43 in the bank accounts to 30.6.24

10.2 To consider and approve circulated payments list for July 24 (to date) proposed KM, seconded by DV and all in favour.

10.3 To consider the first quarter Financial Review – proposed KM. seconded by DC and all in favour.

11. Administration/Committees

11.1 Clerk's Report – Financial Regulations to be approved (all in favour) and all policies and procedures to be checked and updated during August.

Over 30 calls were received in favour of the Burnham in Bloom.

What is going to happen with the Library Kiosk – next agenda.

Christmas Light switch on is on the 16th of November

Will be attending the Planning session on the 12th of September.

Busy with village sign, benching, trod, additional groundwork, seeking funds for bench and table tennis table. Going through the insurance for additions.

11.2 Proposal to request a voluntary contribution towards the cost of running the village from furnished holiday lets – DC raised this again and to be on the next agenda.

11.3 Craft Fair update – clerk advised that confirmation had been received on booking the greens and playing field. It was thought that more information is required. Advised that G. Hanley is involved. Clerk to request a short meeting. ACTION: Clerk

The Flower Show was a great success and as the fairground was half the size, the clerk suggested a 50% reduction in charges. Proposed DC, seconded DC1 and all in favour.

12. Highways

12.1 SAM unit – KM had produced a download of data and he and DC will present this information to the Police. Will also ask who owns the 3 old SAM units

ACTION:DC/KM

12.2 Trod update – This has been completed to the original specification and any amendments would have to be paid for by the parish council. Advised that the path was rolled when constructed. Decided to leave for the time being.

13. Amenities

13.1 Allotments – all running well. I vacant plot on Creake Road with an interested party. The allotment orchard has been planted and is being maintained by Mr. Lynn.

13.2 Pavilion – was very busy during the Flower Show. A leak in the roof has been repaired.

13.3 Playing Field and Roller – to consider the proposed outdoor table tennis table – this is fully funded and it was agreed to locate it within the CCTV catchment area.

Proposed KM, seconded DC1 and all in favour.

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DC had the old playing field roller removed when the pavilion work commenced as it was corroded and dangerous. Advised that unlikely to have a cricket team again as houses have been built on some of the former cricket field.

Signed

Date

14. Correspondence as received:
- 14.1 Parish Partnership scheme – next agenda.
 - 14.2 Email received from a resident not liking the Burnham in Bloom – advised that a large number of compliments were received, and the project was not funded by the Parish Council.
 - 14.3 Email from a resident re the verges at Church Walk bank – clerk has reported several times now and Highways have scheduled this.
 - 14.4 Rural Housing Enabler email – invite to the October meeting.
15. Matters for the next agenda.
Please advise the clerk of any matters by the 16th of September.
16. To receive any questions from members of the Public. 15 minutes in total, 3 minutes per speaker.
- a. Funding available from the Jack’s Windmill Farm – advised that JM is on the Committee and will apply when we have a project with full costings etc.
 - b. Police speed trapping last week on Creake Road.
 - c. Pathway on Creake Road very overgrown and dangerous along with the footpath from Burnham Overy – locations and images required for reporting.
 - d. Tapping House ran the café in the Pavilion at the Flower Show and raised a good sum.
 - e. The corner where the Trod comes out is dangerous and needs signage – again images required.
 - f. More signage required for the car park – Cllr Jamieson to be contacted on this.
 - g. Anglian Water repair re footpath – again images required.
 - h. A suggestion made to have a maintenance programme in place to cover items in need i.e.. benches etc. Agreed to contact local recommended contractor who made a good job of the allotment fencing.

NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

15. Forthcoming Meetings:

The next meeting will be on the 23rd of September 2024 from 6.30pm.

Meeting ended at 20.20 and the Chairman thanked everyone for attending.

PAYMENTS FOR JUNE 2024

SSE Streetlights	£ 163.36	Direct Debit
Eon	£ 36.40	Direct Debit

Signed

Date

Wave (water pavilion)	£ 25.03	Direct Debit
ECS Computers	£ 24.90	Direct Debit
EE	£ 18.50	Direct Debit
Cozens Maintenance	£ 60.00	Standing Order
Clerk Salary	£ 866.45	
HMRC	£ 216.00	
Clerk Expenses May	£ 73.52	
Pension	£ 263.60	
Heronwood	£ 544.64	
Blatch Electricals (CCTV)	£3462.54	
Eurooffice (pavilion items)	£ 378.20	
Golden Tree Surgeons	£ 540.00	
Richard Newstead (allotment fencing) At Creake Road site	£1750.00	

PAYMENTS FOR JULY 2024

SSE Streetlights	£ 163.36	Direct Debit
Eon	£ 36.40	Direct Debit
Wave (water pavilion)	£ 36.07	Direct Debit
EE	£ 18.50	Direct Debit
Cozens Maintenance	£ 60.00	Standing Order
Clerk Salary	£ 866.45	
HMRC	£ 97.23	
Clerk Expenses June	£ 56.85	
Pension	£ 326.63	
Nisbets 1 – Pavilion	£ 381.32	paid by clerk
Nisbets 2 – Pavilion	£ 23.98	paid by clerk
Nisbets 3 - Pavilion	£ 7.17	paid by clerk
Total to clerk	£ 412.47	
Eurooffice 1 – Pavilion	£ 16.39	
Eurooffice 2 – Pavilion	£ 61.32	
Eurooffice 3 – Pavilion	£ 378.20	
Heronwood Landscapes	£ 219.44	
Minuteman printing Questionnaire	£ 86.40	
The Allotment Association subscription	£ 150.00	
G Newstead – pavilion damage repairs	£ 420.00	
S Able – pavilion damage repairs	£ 300.00	
B Lynn – allotment work	£ 140.00	
Robert Walden – village sign	£ 394.91	
Donation to Tapping House	£ 200.00	

Signed

Date