

Balances EoOct25

Name	ID	Sort Code	Account	Product Name	Balance
Burnham Market Parish Council	2579262	608301	20460811	Instant Access	30628.17
Burnham Market Parish Council	2579262	608301	20460808	Instant Access	286.55
Burnham Market Parish Council	2579262	608301	20431976	Current T1	29243.6
				Total	60158.32

Bank Account Reconciled Statement

CIL/Funds 0808	20460808	60-83-01
Statement Number	7	Bank Statement No. 7
Statement Opening Balance	£286.55	Opening Date 01/10/25
Statement Closing Balance	£286.55	Closing Date 31/10/25
True/ Cashbook Closing Balance	£286.55	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	286.55

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Current Account

20431976

60-83-01

Statement Number	7	Bank Statement No.	7
Statement Opening Balance	£32,795.41	Opening Date	01/10/25
Statement Closing Balance	£29,243.60	Closing Date	31/10/25
True/ Cashbook Closing Balance	£29,243.60		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/10/25	BAC251001AR	Mark Baverstock & Katie Felstead	0.00	75.00	32,870.41
03/10/25	BACS251003AR	Chantelle Baker	0.00	75.00	32,945.41
03/10/25	BACS251003AR1	Brian Lynn	0.00	550.00	33,495.41
06/10/25	BACS251006AR	Peter Coles	0.00	12.50	33,507.91
13/10/25	BACS251013AR	M Woodgate	0.00	25.00	33,532.91
15/10/25	BACS251015	PKF Littlejohn	378.00	0.00	33,154.91
15/10/25	BACS251015AD	Annalisa Dovey	1,351.99	0.00	31,802.92
15/10/25	BACS251015ADEX P	Annalisa Dovey	43.18	0.00	31,759.74
15/10/25	BACS251015EDE	AdantEDGE IT	48.60	0.00	31,711.14
15/10/25	BACS251015HW1	Heronwood Stephen Hansed	219.44	0.00	31,491.70
15/10/25	BACS251015HW2	Heronwood Stephen Hansed	219.44	0.00	31,272.26
15/10/25	BACS251015NPF	Norfolk Pension Fund	467.38	0.00	30,804.88
15/10/25	BACS251015RP	Roy Properties Ltd	1,597.00	0.00	29,207.88
15/10/25	DABACS	Westcotec	15.00	0.00	29,192.88
15/10/25	DABACS251015CO Z	Cozens	60.00	0.00	29,132.88
15/10/25	DD251015EE	EE Ltd	20.65	0.00	29,112.23
16/10/25	BACS251016AR	Ivan Sands	0.00	25.00	29,137.23
16/10/25	DD251016EON	Eon	50.63	0.00	29,086.60
20/10/25	BACS251020AR	Sabine Schmitt	0.00	75.00	29,161.60
23/10/25	CHQ14 251023AR	D Woodhouse	0.00	25.00	29,186.60
25/10/25	bacs251029AR	Jill & Maurice Perry	0.00	25.00	29,211.60
27/10/25	DD251027AW	Anglian Water Business	12.00	0.00	29,199.60
28/10/25	BACS251028Altmtdd pst	Sabine Schmitt	0.00	50.00	29,249.60
31/10/25	DD251031UTB	Unity Bank	6.00	0.00	29,243.60

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
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Bank Account Reconciled Statement

Total debits / credits 4489.31 937.5

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Petty Cash

Statement Number	7	Bank Statement No.	7
Statement Opening Balance	£0.00	Opening Date	01/10/25
Statement Closing Balance	£0.00	Closing Date	31/10/25
True/ Cashbook Closing Balance	£0.00		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	0.00

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

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Clerk / Responsible Financial Officer

Chair

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Bank Account Reconciled Statement

Savings 0811	20460811	60-83-01
Statement Number	7	Bank Statement No. 7
Statement Opening Balance	£30,628.17	Opening Date 01/10/25
Statement Closing Balance	£30,628.17	Closing Date 31/10/25
True/ Cashbook Closing Balance	£30,628.17	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	30,628.17

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
94		£578.00	£578.00		14/10/25		Heronwood Stephen Hansed - October 2025 asset maintenance from inspection works	
	1	£250.00	5300/12				Villagepump sand and paint	
	2	£98.00	5300/2				Clena Benches in the Green	
	3	£210.00	5300/5				replace / repair Posts (x5)	
	4	£20.00	5300/13				wash down village sign	
97		£3.00	£3.00	5300/8	15/10/25		Westcotec - Balance due, tn 93 - Replacement SAM2 Allen key	
103			£841.68		02/11/25		Annalisa Dovey - Clerking services	
	2	£26.00	2000/5				WFH	
	3	£144.90	2000/3				Overtime - 7.5 hours	
104		£719.44	£719.44	5300/4	02/11/25	2667	Heronwood Stephen Hansed - Village Green 1 cuts Big Field 1cuts Pond area 1 cuts Old Church 1 Cuts Hedge cutting around playing field September 8th,9th All cuttings removed off site	
105		£60.00	£60.00	5300/9	02/11/25	9812	Cozens - 1-31Sept streetlight maintenance	

Signature

Date

Signature

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
107		£127.50	£127.50		02/11/25	SI28624,5,6	Holkham Estates - annual rent - The greens, village greens	
	1	£5.00		5200/2			rent The greens	
	2	£47.50		5200/2			Village greens	
	3	£75.00		5200/3			Playingfield	
108		£59.99	£59.99	3200/4	02/11/25		Annalisa Dovey - Microsoft Office Subscription	
109		£18.10	£18.10	3001	02/11/25		Annalisa Dovey - October printing	
Sub Total		£1,736.93	£1,736.93					
		£945.77	£945.77				Confidential	
Total		£2,682.70	£2,682.70					

Signature

Date

Signature

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
The following payments have already been made								
86	BACS2510 15HW1	£219.44	£219.44		30/07/25	2628	Heronwood Stephen Hansed - Grass cutting 27th july 2025	
	1	£219.44	5300/4		27th July Cuts Village Green 1 cuts Big Field 1cuts Pond area 1 cuts Old Church 1 Cuts			
87	BACS2510 15HW2	£219.44	£219.44		31/08/25	2648	Heronwood Stephen Hansed - Grass cutting5th August	
	1	£219.44	5300/4		Village Green 1 cuts Big Field 1cuts Pond area 1 cuts Old Church 1 Cuts			
82	BACS2510 15ADEXP	£43.18	£43.18		22/09/25		Annalisa Dovey - Postage - Allotments x 6 signed 1st class	
	1	£6.93	3002		postage - 1 allotment holder invoice & letter			
	2	£6.93	3002		postage x 1 allotment inv and letter			
	3	£29.32	3002		printing x multiio letters allotent invoices			
84	BACS2510 15AD		£1,351.99		22/09/25		Annalisa Dovey - Clerking services	
	1	£40.50	3001		playground report and printing sept meeting			
88	DABACS25 1015COZ	£60.00	£60.00	5300/9	22/09/25	9715	Cozens - BURNHAM MARKET PARISH COUNCIL Street Lighting Maintenance Monthly Standard Maintenance charge for AUGUST 2025 as agreed.	

Signature

Signature

Date

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
90	BACS2510 15EDE	£48.60	£48.60 3200/6	25/09/25	38907	AdantEDGE IT - Extensiuon for income increease	
91	BACS2510 15RP	£1,597.00	£1,597.00 5200/1	01/10/25		Roy Properties Ltd - Allotment rent 11th october 25 - 10th octiober 26	
92	BACS2510 15	£378.00	£378.00 1000/2	01/10/25		PKF Littlejohn - 24_25 AGAR External Auditor fee	
93	DABACS	£18.00	£18.00 5300/8	14/10/25		Westcotec - Replacement SAM2 Allen key	
95	DABACS	-£18.00	-£18.00 5300/8	15/10/25		Westcotec - Contra (part payment) for tn 93, Replacement SAM2 Allen key	
96	DABACS	£15.00	£15.00 5300/8	15/10/25		Westcotec - Part payment , tn 93 - did not yet pay VAT (to come) , Replacement SAM2 Allen key	
99	DD251015 EE	£20.65	£20.65 3600/1	15/10/25		EE Ltd - mobilephone	
100	DD251016 EON	£50.63	£50.63 5100/1	28/10/25		Eon - October electric	
101	DD251027 AW	£12.00	£12.00 5100/2	28/10/25		Anglian Water Business - Pavillion water	
102	DD251031 UTB	£6.00	£6.00 1100	02/11/25		Unity Bank - service charge EoOct 25	
Sub Total		£4,489.31	£2,710.44				
		£1,778.87	£1,778.87	Confidential			
Total		£4,489.31	£4,489.31				

Signature

Date

Signature