

**LOCAL GOVERNMENT ACT 1972**

**NOTICE OF AN**

**EXTRAORDINARY MEETING OF**

**Burnham Market Parish Council**

YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF  
BURNHAM MARKET PARISH COUNCIL, WHICH WILL BE HELD IN

**THE PAVILLION, BURNHAM MARKET PLAYING FIELD, BURNHAM MARKET**

**ON MONDAY 16<sup>TH</sup> JUNE 2025**

**18:30**

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND  
THE MEETING.

Annalisa Dovey : Clerk / RFO Burnham Market Parish Council

**AGENDA**

|       |                                                                                                                                                                                                                                   |
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| 25/19 | <b>Apologies for Absence</b><br><br>To receive                                                                                                                                                                                    |
| 25/20 | <b>Declarations of Interest and requests for Dispensations</b><br><br>To receive. If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)          |
| 25/23 | <b>Public Participation Time</b><br>The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak on the AGAR.                                                                                 |
| 25/24 | <b>Internal Auditors Report</b><br><br>To receive Internal Auditors report and consider recommendations.<br><br>Decision: To note report and agree next steps.                                                                    |
| 25/25 | <b>Annual Governance Statement 2024-2025 Annual Return</b><br><br>To approve and sign Annual Governance statement for 2024-2025 Annual Return.<br><br>Decision: To agree Annual Governance statement for 2024-2025 Annual Return. |
| 25/26 | <b>Statement of Accounts 2024-2025 Annual Return</b>                                                                                                                                                                              |

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|       | <p>To approve and sign Statement of Accounts 2024-2025 Annual Return.</p> <p>Decision: To agree Statement of Accounts 2024-2025 Annual Return</p>             |
| 25/27 | <p><b>Explanation of Variances</b></p> <p>To approve explanation of variances on 2024-2025 accounts</p> <p>Decision: To approve explanation of variances.</p> |
| 24/31 | <p><b>Next Meeting</b></p> <p>To confirm date of next meeting: 2<sup>nd</sup> July 2025.</p>                                                                  |