Bank Account Reconciled Statement

CIL/Funds 0808 **20460808** **60-83-01**

Statement Number	8	Bank Statement No.	8
Statement Opening Balance	£286.55	Opening Date	01/11/25
Statement Closing Balance	£286.55	Closing Date	30/11/25
True/ Cashbook Closing Balance	£286.55		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	286.55

Uncleared and unpresented effects

	Debit	Credit
Total uncleared and unpresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed [redacted]

Clerk / Responsible Financial Officer

Date 12/01/2025

[redacted] 12/01/2025

Chair

[redacted] 12/01/2025

Bank Account Reconciled Statement

Current Account **20431976** **60-83-01**

Statement Number	8	Bank Statement No.	8
Statement Opening Balance	£29,243.60	Opening Date	01/11/25
Statement Closing Balance	£26,987.26	Closing Date	30/11/25
True/ Cashbook Closing Balance	£26,987.26		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/11/25	BASCS251103WSTCTC	Westcotec	3.00	0.00	29,240.60
13/11/25	BACS251013	[redacted]	[redacted]	0.00	29,222.50
13/11/25	BACS251013AD1	[redacted]	[redacted]	0.00	28,380.82
13/11/25	BACS251013AD2	[redacted]	[redacted]	0.00	28,320.83
13/11/25	BACS251013COZ	Cozens	60.00	0.00	28,260.83
13/11/25	BACS251013HLKHME	Holkham Estates	127.50	0.00	28,133.33
13/11/25	BACS251013HW1	Heronwood Stephen Hansed	719.44	0.00	27,413.89
13/11/25	BACS251013NPF	[redacted]	[redacted]	0.00	[redacted]
17/11/25	DABACS251117FAG	Dennis Clark	80.00	0.00	27,058.90
17/11/25	DD251117EE	EE Ltd	20.65	0.00	27,038.25
18/11/25	DD251118EON	Eon	46.07	0.00	26,992.18
27/11/25	DD251127AW	Anglian Water Business	12.00	0.00	26,980.18
28/11/25	BACS251128EE	EE Ltd	-13.08	0.00	26,993.26
30/11/25	DD251130UTB	Unity Bank	6.00	0.00	26,987.26

Uncleared and unpresented effects

	Debit	Credit
Total uncleared and unpresented	0.00	0.00
Total debits / credits	2256.34	0

Reconciled by Annalisa Dovey

Signed 12/01/2025

Clerk / Responsible Financial Officer

Date [redacted]

[redacted] 12/01/2025

Chair

[redacted]

12/01/2025

Bank Account Reconciled Statement

Petty Cash

Statement Number	8	Bank Statement No.	8
Statement Opening Balance	£0.00	Opening Date	01/11/25
Statement Closing Balance	£0.00	Closing Date	30/11/25
True/ Cashbook Closing Balance	£0.00		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	0.00

Uncleared and unpresented effects

	Debit (£)	Credit (£)
Total uncleared and unpresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed Annalisa Dovey

Clerk / Responsible Financial Officer

Date 12/01/2025

Keith Morris

Chair

12/01/2025

Angus Piper

12/01/2025

Bank Account Reconciled Statement

Savings 0811 **20460811** **60-83-01**

Statement Number	8	Bank Statement No.	8
Statement Opening Balance	£30,628.17	Opening Date	01/11/25
Statement Closing Balance	£30,628.17	Closing Date	30/11/25
True/ Cashbook Closing Balance	£30,628.17		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	30,628.17

Uncleared and unpresented effects

	Debit (£)	Credit (£)
Total uncleared and unpresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

12/01/2025

Signed [redacted]

Clerk / Responsible Financial Officer

Chair [redacted]

Date 12/01/2025

12/01/2025

[redacted]

Burnham Market Parish Council

Expenditure transactions - payments approval list **Start of year 01/04/25**

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
94		£768.00	£768.00		14/10/25		Heronwood Stephen Hansed - October 2025 asset maintenance from inspection works	
112			[redacted]0		17/11/25		[redacted]	
113		£205.00	£205.00	3700	17/11/25		Burnham Market & Norton Village Hall - Hall Hire 2025 5th Feb 6-9.30 3.5 hrs 5th Mch 6-9.30 3.5 hrs 7th May 6-9.15 3.0 hrs 2nd July 6-8.40 2.5 hrs 3rd Sept 6-9.0 3.0 hrs 8th Oct 6-9.10 3.0 hrs 5th Nov 6-8 2.0 hrs	
115		£438.88	£438.88	5300/4	17/11/25	2683	Heronwood Stephen Hansed - Dates of cuts Oct 7th,21st Village Green 2 cuts Big Field 2cuts Pond area 2 cuts Old Church 2 Cuts	
116		£60.00	£60.00	5300/9	17/11/25	9903	Cozens - Streetlight Maint, contract	
118		£94.68	£94.68	2200/1	17/11/25		HMRC - Confidential	
119	DABACS	£20.00	£20.00	6000	17/11/25		Annalisa Dovey - Poppy wreath (to poppy legion VAT 240800405	£25.00
120	DABACS	£75.00	£75.00	5300/7/3	17/11/25		BBT Construction Mark Appleford - Gate and see saw inspection	£75.00
121		£55.00	£55.00	3200/2	17/11/25		SLCC - SLCC membership (50%)	

Signature [redacted] Signature [redacted]

Date 12/01/2025 12/01/2025

Burnham Market Parish Council

Expenditure transactions - payments approval list **Start of year 01/04/25**

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
122	DABACS	£5.00	£5.00	3600/1	17/11/25		Annalisa Dovey - Smarty Monthly Mobile	£25.00
123		£711.00	£711.00		23/11/25	Aug, Sep, Oct,	Richard Newstead - August, September , October NovemberPlayground maintenance and services nad village services.	

The following payments have already been made

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
97	BASCS251 103WSTCT C	£3.00	£3.00	5300/8	15/10/25		Westcotec - Balance due, tn 93 - Replacement SAM2 Allen key	
103	BACS2510 13AD1		£841.68		02/11/25		Annalisa Dovey - Clerking services	
104	BACS2510 13HW1	£719.44	£719.44	5300/4	02/11/25	2667	Heronwood Stephen Hansed - Village Green 1 cuts Big Field 1cuts Pond area 1 cuts Old Church 1 Cuts Hedge cutting around playing field September 8th,9th All cuttings removed off site	
105	BACS2510 13COZ	£60.00	£60.00	5300/9	02/11/25	9812	Cozens - 1-31Sept streetlight maintenance	
107	BACS2510 13HLKHME	£127.50	£127.50		02/11/25	SI28624,5,6	Holkham Estates - annual rent - The greens, village greens	
108	BACS2510 13AD2	£59.99	£59.99	3200/4	02/11/25		Annalisa Dovey - Microsoft Office Subscription	
109	BACS2510 13	£18.10	£18.10	3001	02/11/25		Annalisa Dovey - October printing	

Signature [redacted] Signature [redacted]

Date 12/01/2025

12/01/2025

Burnham Market Parish Council

Expenditure transactions - payments approval list **Start of year 01/04/25**

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
110	DABACS25 1117FAG	£80.00	£80.00	6000	17/11/25		Dennis Clark - FAG Grant (hall hire)	
111	DD251127 AW	£12.00	£12.00	5100/2	17/11/25	15781484	Anglian Water Business - 5/10-4/11 25 water	
114	DD251118 EON	£46.07	£46.07	5100/1	17/11/25	KI-B913442F-0	Eon - pavillion electricity 1st October 2025 - 31st October 2025	
124	BACS2511 28EE	-£13.08	-£13.08	3600/1	01/12/25		EE Ltd - Final EE payment	
125	DD251117 EE	£20.65	£20.65	3600/1	01/12/25		EE Ltd - EE monthly bill	
126	DD251130 UTB	£6.00	£6.00	1100	01/12/25		Unity Bank - service change	
Sub Total		£4,867.10	£3,921.33					
		£1,891.66	£1,891.66		Confidential			
Total		£5,812.99	£5,812.99					

Signature [redacted] Signature 12/01/2025

Date 12/01/2025 [redacted]

Completed Document Audit Report

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