

# Bank Account Reconciled Statement

CIL/Funds 0808

20460808

60-83-01

|                                |         |                    |          |
|--------------------------------|---------|--------------------|----------|
| Statement Number               | 8       | Bank Statement No. | 8        |
| Statement Opening Balance      | £286.55 | Opening Date       | 01/11/25 |
| Statement Closing Balance      | £286.55 | Closing Date       | 30/11/25 |
| True/ Cashbook Closing Balance | £286.55 |                    |          |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|------|--------------|--------------------|-----------|------------|-------------|
|      | No activity  |                    | 0.00      | 0.00       | 286.55      |

Uncleared and unrepresented effects

|                                   |      |      |
|-----------------------------------|------|------|
| Total uncleared and unrepresented | 0.00 | 0.00 |
| Total debits / credits            | 0    | 0    |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

## Current Account

20431976

60-83-01

|                                |            |                    |          |
|--------------------------------|------------|--------------------|----------|
| Statement Number               | 8          | Bank Statement No. | 8        |
| Statement Opening Balance      | £29,243.60 | Opening Date       | 01/11/25 |
| Statement Closing Balance      | £26,987.26 | Closing Date       | 30/11/25 |
| True/ Cashbook Closing Balance | £26,987.26 |                    |          |

| Date     | Cheque/ Ref.       | Supplier/ Customer       | Debit (£) | Credit (£) | Balance (£) |
|----------|--------------------|--------------------------|-----------|------------|-------------|
| 03/11/25 | BACCS251103WST CTC | Westcotec                | 3.00      | 0.00       | 29,240.60   |
| 13/11/25 | ████████           | ████████                 | ████      | ████       | ████        |
| ██████   | ████████           | ████████                 | ████      | ████       | ████        |
| ██████   | ████████           | ████████                 | ████      | ████       | ████        |
| 13/11/25 | BACCS251013COZ     | Cozens                   | 60.00     | 0.00       | 28,260.83   |
| 13/11/25 | BACCS251013HLKH ME | Holkham Estates          | 127.50    | 0.00       | 28,133.33   |
| 13/11/25 | BACCS251013HW1     | Heronwood Stephen Hansed | 719.44    | 0.00       | 27,413.89   |
| 13/11/25 | BACCS251013NPF     | Norfolk Pension Fund     | 274.99    | 0.00       | 27,138.90   |
| 17/11/25 | DABACS251117FAG    | Dennis Clark             | 80.00     | 0.00       | 27,058.90   |
| 17/11/25 | DD251117EE         | EE Ltd                   | 20.65     | 0.00       | 27,038.25   |
| 18/11/25 | DD251118EON        | Eon                      | 46.07     | 0.00       | 26,992.18   |
| 27/11/25 | DD251127AW         | Anglian Water Business   | 12.00     | 0.00       | 26,980.18   |
| 28/11/25 | BACCS251128EE      | EE Ltd                   | -13.08    | 0.00       | 26,993.26   |
| 30/11/25 | DD251130UTB        | Unity Bank               | 6.00      | 0.00       | 26,987.26   |

## Uncleared and unrepresented effects

|                                   |         |      |
|-----------------------------------|---------|------|
| Total uncleared and unrepresented | 0.00    | 0.00 |
| Total debits / credits            | 2256.34 | 0    |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

## Petty Cash

|                                |       |                    |          |
|--------------------------------|-------|--------------------|----------|
| Statement Number               | 8     | Bank Statement No. | 8        |
| Statement Opening Balance      | £0.00 | Opening Date       | 01/11/25 |
| Statement Closing Balance      | £0.00 | Closing Date       | 30/11/25 |
| True/ Cashbook Closing Balance | £0.00 |                    |          |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|------|--------------|--------------------|-----------|------------|-------------|
|      | No activity  |                    | 0.00      | 0.00       | 0.00        |

## Uncleared and unrepresented effects

|                                   |      |      |
|-----------------------------------|------|------|
| Total uncleared and unrepresented | 0.00 | 0.00 |
| Total debits / credits            | 0    | 0    |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

|                                |                 |                       |
|--------------------------------|-----------------|-----------------------|
| <b>Savings 0811</b>            | <b>20460811</b> | <b>60-83-01</b>       |
| Statement Number               | 8               | Bank Statement No. 8  |
| Statement Opening Balance      | £30,628.17      | Opening Date 01/11/25 |
| Statement Closing Balance      | £30,628.17      | Closing Date 30/11/25 |
| True/ Cashbook Closing Balance | £30,628.17      |                       |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|------|--------------|--------------------|-----------|------------|-------------|
|      | No activity  |                    | 0.00      | 0.00       | 30,628.17   |

Uncleared and unrepresented effects

|                                   |      |      |
|-----------------------------------|------|------|
| Total uncleared and unrepresented | 0.00 | 0.00 |
| Total debits / credits            | 0    | 0    |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

|                                |          |                       |
|--------------------------------|----------|-----------------------|
| CIL/Funds 0808                 | 20460808 | 60-83-01              |
| Statement Number               | 9        | Bank Statement No. 9  |
| Statement Opening Balance      | £286.55  | Opening Date 01/12/25 |
| Statement Closing Balance      | £288.13  | Closing Date 31/12/25 |
| True/ Cashbook Closing Balance | £288.13  |                       |

| Date     | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|--------------|--------------------|-----------|------------|-------------|
| 31/12/25 | DD251231UTB  | Unity Trust Bank   | 0.00      | 1.58       | 288.13      |

Uncleared and unrepresented effects

|                                   |      |      |
|-----------------------------------|------|------|
| Total uncleared and unrepresented | 0.00 | 0.00 |
| Total debits / credits            | 0    | 1.58 |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

## Current Account

20431976

60-83-01

|                                |            |                    |          |
|--------------------------------|------------|--------------------|----------|
| Statement Number               | 9          | Bank Statement No. | 9        |
| Statement Opening Balance      | £26,987.26 | Opening Date       | 01/12/25 |
| Statement Closing Balance      | £23,274.10 | Closing Date       | 31/12/25 |
| True/ Cashbook Closing Balance | £23,274.10 |                    |          |

| Date     | Cheque/ Ref.         | Supplier/ Customer                   | Debit (£) | Credit (£) | Balance (£) |
|----------|----------------------|--------------------------------------|-----------|------------|-------------|
| 01/12/25 | DABACS2501201M A     | BBT Construction Mark Appleford      | 75.00     | 0.00       | 26,912.26   |
| 01/12/25 | DABACS251201AD MP    | Annalisa Dovey                       | 5.00      | 0.00       | 26,907.26   |
| 01/12/25 | DABACS251201AD Poppy | Annalisa Dovey                       | 20.00     | 0.00       | 26,887.26   |
| 01/12/25 | DABACS251201AR       | Peter Coles                          | 0.00      | -12.50     | 26,874.76   |
| 02/12/25 | BACS251202AR         |                                      | 0.00      | 50.00      | 26,924.76   |
| 09/12/25 | BACs251209ARP77      |                                      | 0.00      | 25.00      | 26,949.76   |
| 10/12/25 | BACS251210           | SLCC                                 | 55.00     | 0.00       | 26,894.76   |
| 10/12/25 |                      |                                      |           | 0.00       | 26,045.66   |
| 10/12/25 | BACS251210BMVH       | Burnham Market & Norton Village Hall | 205.00    | 0.00       | 25,840.66   |
| 10/12/25 | BACS251210coz        | Cozens                               | 60.00     | 0.00       | 25,780.66   |
| 10/12/25 | BACS251210HMRC       | HMRC                                 | 94.68     | 0.00       | 25,685.98   |
| 10/12/25 | BACS251210HWD        | Heronwood Stephen Hansed             | 438.88    | 0.00       | 25,247.10   |
| 10/12/25 | BACS251210NPF        | Norfolk Pension Fund                 | 274.99    | 0.00       | 24,972.11   |
| 10/12/25 | BACS251210RN         | Richard Newstead                     | 711.00    | 0.00       | 24,261.11   |
| 11/12/25 | DD251211SSE          | SSE Energy Solutions                 | 849.33    | 0.00       | 23,411.78   |
| 16/12/25 | DD251216EON          | Eon                                  | 46.83     | 0.00       | 23,364.95   |
| 22/12/25 | DD251222SSE          | SSE Energy Solutions                 | 210.35    | 0.00       | 23,154.60   |
| 29/12/25 |                      |                                      |           |            |             |
| 29/12/25 |                      |                                      |           |            |             |
|          |                      |                                      |           |            |             |
| 29/12/25 | DD251229AW           | Anglian Water Business               | 12.00     | 0.00       | 23,255.10   |
| 30/12/25 |                      |                                      |           |            |             |
| 31/12/25 | DD251231UTB          | Unity Bank                           | 6.00      | 0.00       | 23,274.10   |

Uncleared and unrepresented effects

Total uncleared and unrepresented 0.00 0.00

# Bank Account Reconciled Statement

Total debits / credits

3913.16

200

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_

Clerk / Responsible Financial Officer

Chair

Date \_\_\_\_\_

# Bank Account Reconciled Statement

## Petty Cash

|                                |       |                    |          |
|--------------------------------|-------|--------------------|----------|
| Statement Number               | 9     | Bank Statement No. | 9        |
| Statement Opening Balance      | £0.00 | Opening Date       | 01/12/25 |
| Statement Closing Balance      | £0.00 | Closing Date       | 31/12/25 |
| True/ Cashbook Closing Balance | £0.00 |                    |          |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|------|--------------|--------------------|-----------|------------|-------------|
|      | No activity  |                    | 0.00      | 0.00       | 0.00        |

## Uncleared and unrepresented effects

|                                   |      |      |
|-----------------------------------|------|------|
| Total uncleared and unrepresented | 0.00 | 0.00 |
| Total debits / credits            | 0    | 0    |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_



# Bank Account Reconciled Statement

|                                |                 |                       |
|--------------------------------|-----------------|-----------------------|
| <b>Savings 0811</b>            | <b>20460811</b> | <b>60-83-01</b>       |
| Statement Number               | 9               | Bank Statement No. 9  |
| Statement Opening Balance      | £30,628.17      | Opening Date 01/12/25 |
| Statement Closing Balance      | £30,796.97      | Closing Date 31/12/25 |
| True/ Cashbook Closing Balance | £30,796.97      |                       |

| Date     | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|--------------|--------------------|-----------|------------|-------------|
| 31/12/25 | DD251231UTB  | Unity Trust Bank   | 0.00      | 168.80     | 30,796.97   |

Uncleared and unrepresented effects

|                                   |      |       |
|-----------------------------------|------|-------|
| Total uncleared and unrepresented | 0.00 | 0.00  |
| Total debits / credits            | 0    | 168.8 |

Reconciled by Annalisa Dovey

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Burnham Market Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

| No                                                                          | Payment Reference           | Gross   | To pay Heading  | Invoice date | Invoice no. | Details                                                                                                                                                                                                                                   | Payment Reference Total |
|-----------------------------------------------------------------------------|-----------------------------|---------|-----------------|--------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| The following payments have already been made                               |                             |         |                 |              |             |                                                                                                                                                                                                                                           |                         |
| 112                                                                         | ██████████<br>10AD          |         | £849.10         | ██████████   |             | ████████████████████████████████████████                                                                                                                                                                                                  |                         |
| 113                                                                         | BACS2512<br>10BMVH          | £205.00 | £205.00 3700    | 17/11/25     |             | Burnham Market & Norton Village Hall - Hall Hire<br>2025 5th Feb 6-9.30 3.5 hrs<br>5th Mch 6-9.30 3.5 hrs<br>7th May 6-9.15 3.0 hrs<br>2nd July 6-8.40 2.5 hrs<br>3rd Sept 6-9.0 3.0 hrs<br>8th Oct 6-9.10 3.0 hrs<br>5th Nov 6-8 2.0 hrs |                         |
| 115                                                                         | BACS2512<br>10HWD           | £438.88 | £438.88 5300/5  | 17/11/25     | 2683        | Heronwood Stephen Hansed - Dates of cuts Oct<br>7th,21st<br>Village Green 2 cuts<br>Big Field 2cuts<br>Pond area 2 cuts<br>Old Church 2 Cuts                                                                                              |                         |
| 116                                                                         | BACS2512<br>10coz           | £60.00  | £60.00 5300/12  | 17/11/25     | 9903        | Cozens - Streetlight Maint, contract                                                                                                                                                                                                      |                         |
| 118                                                                         | BACS2512<br>10HMRC          | £94.68  | £94.68 2200/1   | 17/11/25     |             | HMRC - Confidential                                                                                                                                                                                                                       |                         |
| 119                                                                         | DABACS25<br>1201ADPop<br>py | £20.00  | £20.00 6000     | 17/11/25     |             | Annalisa Dovey - Poppy wreath ( to poppy legion<br>VAT 240800405                                                                                                                                                                          |                         |
| 120                                                                         | DABACS25<br>01201MA         | £75.00  | £75.00 5300/9/3 | 17/11/25     |             | BBT Construction Mark Appleford - Gate and see<br>saw inspection                                                                                                                                                                          |                         |
| 121                                                                         | BACS2512<br>10              | £55.00  | £55.00 3200/2   | 17/11/25     |             | SLCC - SLCC membership ( 50%)                                                                                                                                                                                                             |                         |
| <div>Signature _____</div> <div>Date _____</div> <div>Signature _____</div> |                             |         |                 |              |             |                                                                                                                                                                                                                                           |                         |

# Burnham Market Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

| No           | Payment Reference    | Gross     | To pay Heading | Invoice date | Invoice no.    | Details                                                                                                                | Payment Reference Total |
|--------------|----------------------|-----------|----------------|--------------|----------------|------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 122          | DABACS25<br>1201ADMP | £5.00     | £5.00 3600/1   | 17/11/25     |                | Annalisa Dovey - Smarty Monthly Mobile                                                                                 |                         |
| 123          | BACS2512<br>10RN     | £711.00   | £711.00        | 23/11/25     | Aug, Sep, Oct, | Richard Newstead - August, September , October<br>NovemberPlayground maintenance and services<br>nad village services. |                         |
| 128          | DD251211<br>SSE      | £849.33   | £849.33 5100/3 | 26/12/25     | IV03766381     | SSE Energy Solutions - 1/7/25 - 31/10/25<br>Streetlight energy                                                         |                         |
| 129          | DD251229<br>AW       | £12.00    | £12.00 5100/2  | 26/12/25     | 15908983       | Anglian Water Business - 5/11-4/12/25 pavillion<br>water                                                               |                         |
| 132          | DD251222<br>SSE      | £210.35   | £210.35 5100/3 | 26/12/25     |                | SSE Energy Solutions - 01/11-30/11 streetlight<br>electricity                                                          |                         |
| 133          | DD251216<br>EON      | £46.83    | £46.83 5100/1  | 26/12/25     | A-B913442F     | Eon - pavillion electricity 1/11/25-30/11/25                                                                           |                         |
| 138          | DD251231<br>UTB      | £6.00     | £6.00 1100     | 01/01/26     |                | Unity Bank - service charge Dec25                                                                                      |                         |
| Sub Total    |                      | £3,913.16 | £2,967.27      |              |                |                                                                                                                        |                         |
|              |                      | £945.89   | £945.89        | Confidential |                |                                                                                                                        |                         |
| <b>Total</b> |                      | £3,913.16 | £3,913.16      |              |                |                                                                                                                        |                         |

Signature

Date

Signature

# Expenditure transactions

Start of year 01/04/25

Confidential

| Tn no | Gross   | Vat   | Net     | CtteeInvoice date | Details  |          | Cheque   | Cheque Total |
|-------|---------|-------|---------|-------------------|----------|----------|----------|--------------|
| ████  | ████    | ████  | ████    | ████████          | ████████ | ████████ | ████████ |              |
|       |         |       |         |                   |          | ████████ |          |              |
|       |         |       |         |                   |          | ████████ |          |              |
|       |         |       |         |                   |          | ████████ |          |              |
| ████  | ████    | ████  | ████    | ████████          | ████████ | ████████ | ████████ |              |
| Total | £945.89 | £0.00 | £945.89 |                   |          |          |          |              |

# Burnham Market Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

| No        | Payment Reference | Gross     | To pay    | Heading | Invoice date | Invoice no.  | Details                                                                       | Payment Reference Total |
|-----------|-------------------|-----------|-----------|---------|--------------|--------------|-------------------------------------------------------------------------------|-------------------------|
| 127       |                   | £500.00   | £500.00   | 5300/6  | 26/12/25     | 2702         | Heronwood Stephen Hansed - Blow leaves off the greens and remove 5&6&11/11/25 |                         |
| 130       |                   |           | £         |         |              |              |                                                                               |                         |
| 131       |                   | £40.00    | £40.00    | 3200/2  | 26/12/25     | MEM255720-3  | SLCC - membership (190/2 = 95, alrrday paidf 55 - 40 remaining)               |                         |
| 134       |                   | £72.00    | £72.00    | 5300/8  | 26/12/25     |              | Norfolk Alarms - CCTV - set up remote access viewing                          |                         |
| 135       | DA                | £60.00    | £60.00    | 5300/12 | 26/12/25     | INV-9993     | Cozens - Streetlight maint. Contract                                          | £60.00                  |
| 137       |                   | £174.22   | £174.22   |         | 26/12/25     | 531PS0015525 | HMRC - Tax / NI - period 9                                                    |                         |
| Sub Total |                   | £959.40   | £959.40   |         |              |              |                                                                               |                         |
|           |                   | £943.36   | £943.36   |         |              |              | Confidential                                                                  |                         |
| Total     |                   | £1,902.76 | £1,902.76 |         |              |              |                                                                               |                         |

Signature \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_

## Expenditure transactions

**Start of year 01/04/25**

Confidential

| Tn no      | Gross      | Vat        | Net        | CtteeInvoice date | Details    |            | Cheque                                                                           | Cheque Total |
|------------|------------|------------|------------|-------------------|------------|------------|----------------------------------------------------------------------------------|--------------|
| 130/2      | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED]        | [REDACTED] | [REDACTED] | [REDACTED]<br>[REDACTED]<br>[REDACTED]<br>[REDACTED]<br>[REDACTED]<br>[REDACTED] |              |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED]        | [REDACTED] | [REDACTED] | [REDACTED]                                                                       |              |
| Total      | £943.36    | £0.00      | £943.36    |                   |            |            |                                                                                  |              |