



BURNHAM MARKET PARISH COUNCIL

BURNHAM MARKET PARISH COUNCIL ANNUAL GENERAL MEETING Minutes

Date: Wednesday 6th May 2026 at 6.30pm |

Location: Burnham Market & Norton Village Hall PE31 8EN

Present: Cllr David Cressy (DC), Cllr Angus Piper (AP), Cllr Vicky Davies (VD), Cllr Fiona Walker (FW), **Chair:** Cllr Keith Morris (KM), **Minutes:** Clerk Annalisa Dovey

1. **Welcome:** Chair opens meeting at 18:30.
2. **Election of Chair**
 - 2.1. Cllr Keith Morris stepped down as Chair
 - 2.2. Cllr Fiona Walker Chaired as Vice Chair.
 - 2.3. Council resolved to re-elect Cllr Keith Morris as Chair. Proposed DC / Seconded FW: *Carried unanimously.*
 - 2.4. Cllr Keith Morris accepted and resumed role as Chair
3. **Election of Vice Chair:** Council resolved to re-elect Cllr Fiona Walker as Vice Chair. *Proposed DC / Seconded AP / Carried unanimously.*
 - 3.1. Cllr Fiona Walker accepted and resumed Vice Chair role
4. **Apologies and consideration of acceptance for absence:** None
5. **Members' declarations of interest and requests for dispensations:** None
6. **To receive any questions from members of the public concerning items on the agenda:** None
7. **Co-option of Councillor:** Council resolved to approve co-option of Gary Mitchell to the council. *Carried unanimously.*
 - 7.1. Cllr Gary Mitchell joined the council meeting and signed the acceptance of office papers.ACTION GM to complete register of interest and return to Clerk
ACTION: Clerk to arrange email address for GM and add GM to WhatsApp group
ACTION Clerk to register GM with electoral services and submit the register of interest.
8. **Past minutes:** Council resolved to agree minutes from the Parish Council Meeting held on 8th April 2026. *Carried by consensus.*
 - 8.1. Chair signs past minutes 8th April 2026ACTION: Clerk to archive minutes appropriately
9. **Annual Governance as per Standing Orders**
 - 9.1. **Delegation arrangements to committees, sub-committees, staff and other local authorities:** Council reviewed delegation arrangements and resolved to approve the delegation policy and schedule. *Carried unanimously*

Parish Clerk, Tel: 07437529179

Website: <https://www.burnhammarketparishcouncil.gov.uk/>

Email: parishclerk@burnhammarketparishcouncil.gov.uk



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ACTION: publish updated delegation schedule and policy on website.

9.2. Group Membership

9.2.1. Council reviewed and resolved to approve the group membership policy and register with membership updates as below. *Carried unanimously*

9.2.1.1. Planning Advisory Group: DC and provisionally GM.

9.2.1.2. Finance Group, AP, VD, KM.

9.2.1.3. Projects Group: resolved to remove projects groups and assign per project. *Carried unanimously*

ACTION: Clerk to Update group membership register and publish register and policy to website.

9.3. Review and adoption of appropriate standing orders and financial regulations

9.3.1. Council resolved to adopt standing orders. *Carried unanimously*

9.3.2. Council resolved to adopt Financial Regulations *Carried unanimously*

9.3.3. Council resolved to financial reserves policy. *Carried unanimously*

ACTION: clerk to publish updated Standing Orders, Financial Regulations and Financial Reserves Policy to website.

9.4. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses: Council resolved to agree the following arrangements

9.4.1. KLWNBC: Bin & Dog waste collections (7 x weekly Dog Bin, 5 x weekly litter bin weekly collections). *Carried unanimously*

9.4.2. KLWNBC: Monthly Play inspections: (new). *Carried unanimously*

ACTION: Clerk to arrange monthly play inspections with KLWNBC

9.4.3. Richard Newstead: SAM management: to move to 3 x SAMs rotate & charge. *Carried unanimously.*

9.4.4. ROSPA: annual playground inspections on the discounted annual rate. *Carried unanimously*

9.4.5. Heronwood: Draft agreement proposed and council resolved to approve it for agreed for discussion and confirmation with Heronwood. *Carried Unanimously.*

ACTION: Clerk to discuss new proposed contract with Heronwood and revert to council with any adjustments.

9.4.6. Cozens: Streetlight monthly contract: £50 monthly + Vat – *Carried Unanimously,*

9.4.7. N Power – for streetlight electricity. *Carried unanimously*

9.4.8. Anglia water: Wave: for pavilion water. *Carried unanimously*

9.4.9. Information Commissioners Office: statutory requirement: carried unanimously.

9.4.10. Smarty: Mobile phone and CCTV data. *Carried unanimously*

9.4.11. NALC – Website & Emails: *carried unanimously*

9.4.12. Payroll: Council resolved to move payroll to NALC from Ewings as it is financially advantageous. *Carried unanimously.*

ACTION: Clerk to make arrangements to move payroll from Ewings to NALC

9.4.13. AdvantEdge: 2nd year of 3-year contract. *Carried unanimously*

9.4.14. Unity Banking: *Carried unanimously.*

9.5. External Bodies: council reviewed of representation on or work with and arrangements for reporting back and resolved the following:

9.5.1. Jacks wind farm: Council representative will be FW, reporting back will be in the



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next available meeting. *Carried unanimously*

ACTION: Clerk to make sure Jacks Lane have FW's correct email address

9.6. **Inventory of Land & Assets:** Council reviewed and resolved as accurate, the inventory of land and assets. *Carried unanimously*

ACTION: clerk to publish approved inventory of land and assets on website.

9.7. **Insurance;** Council resolved that Hiscox parish Insurance and Coalition Cyber Insurance the following insurances adequately covered all insurable risks. *Carried unanimously.*

9.8. **Council's and/or staff subscriptions to other bodies:** Council resolved to approve the following subscriptions:

9.8.1. NALC (Council membership): *Carried unanimously*

9.8.2. SLCC (clerk membership): *Carried unanimously*

9.8.3. National Allotment Association (tenant memberships): *Carried unanimously.*

9.9. **Complaints procedure:** Council reviewed and resolved to approve the Council's complaints procedure and policy. *Carried unanimously.*

ACTION: clerk to publish updated Complaints policy on the website.

9.10. **Review of the Council's Policies, Procedures and Practices in Respect of its Obligations under Freedom of Information and Data Protection Legislation**

9.10.1. **Freedom of Information & Record Management Policy** reviewed and approved without amendment. *Carried unanimously.*

9.10.2. **Information Publication Schedule** reviewed with no changes required. *Carried unanimously.*

9.10.3. **Data Protection & GDPR Policy** reviewed and approved without amendment. *Carried unanimously.*

9.10.4. **IT Security & Usage Policy** reviewed and approved without amendment. *Carried unanimously.*

ACTION: clerk to publish updated FOI, Data Protection & IT security policies on the website.

9.11. **9.11 Review of the Council's policy for dealing with the press/media:** Communication Policy, including signage was reviewed and the Council resolved to adopt the policy with amendments as set out in the agenda papers. *Carried unanimously.*

9.12. **Review of the Council's Employment Policies and Procedures**

9.12.1. **Co-option Policy** was reviewed and the Council resolved to adopt the policy with amendments as set out in the agenda papers. *Carried unanimously*

9.12.2. **Equality & Diversity Policy** was reviewed and the Council resolved to adopt the policy without amendment. *Carried unanimously.*

9.12.3. **Grievance Policy** was reviewed and the Council resolved to adopt the policy without amendment. *Carried unanimously.*

9.12.4. **Training Policy** was reviewed and the Council resolved to adopt the policy without amendment. *Carried unanimously.*

9.12.5. **Pension Policy:**

9.12.5.1. Council received updated guidance on the Pension policy, noting it was received after the Pension policy had been updated for the meeting.

9.12.5.2. Council resolved that the policy be reconsidered at the June 2026 meeting following inclusion of the updated requirements. *Carried unanimously.*



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ACTION: Clerk to include updated pension requirements in the Pension Policy and present for reconsideration at the June 2026 meeting.

9.12.6. **Work from Home Policy** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously.

9.12.7. **Anti-Bullying & Harassment Policy** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously

ACTION: Clerk to publish updated employment policies on the website.

9.13. **Biodiversity Policy** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously.

ACTION: Clerk to publish updated Biodiversity policy on the website.

9.14. **Code of Conduct** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously.

ACTION: Clerk to publish updated Risk Management Policy & Register on the website

9.15. **Internal Controls Policy** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously.

ACTION: Clerk to publish updated Internal Controls Policy on the website

9.16. **Operation Menai Bridge** was reviewed and the Council resolved to adopt the policy without amendment. Carried unanimously.

ACTION: Clerk to publish updated Operation Menai Bridge Policy on the website

9.17. **Council Risk Assessment** Policy and register were reviewed and the Council resolved to approve the policy and register assessment with amendments as set out in the agenda papers. Carried unanimously.

ACTION: Clerk to publish updated Risk Management Policy & Register on the website

9.18. **Meeting Times & dates: Council resolved the following meeting dates and times:**

- Wednesday 8th July 2026
- Wednesday 2nd September 2026
- Wednesday 7th October 2026
- Wednesday 4th November 2026
- Wednesday 2nd December 2026
- Wednesday 3rd March 2027
- Wednesday 4th April 2027
- Wednesday 5th May 2027 (Annual General Meeting - AGM)

10. Annual Governance and Accountability Review (AGAR)

10.1. **Internal, Independent Auditors Report:** Council noted exemplary report and confirmed no actions required.

10.2. **Annual Governance & Accountability Forms:**

10.2.1. **Section 1 – Annual Governance statements 2025 / 26:** Council heard and considered individually Each assertion within Section 1 of the AGAR

10.2.2. The Council resolved to respond “Yes” to all assertions, with the exception of Assertion 9, which was determined to be not applicable (N/A). Carried unanimously.

10.2.3. **Section 2 – Accounting Statements:** Council resolved to approve all the figures. Carried unanimously.



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	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	30,633	42,159	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	45,510	46,306	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	23,324	10,762	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	15,850	13568	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0.00	0.00	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	41,458	37907	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	42,159	47,750	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	42,159	47,750	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	184,842	193016	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
For Local Councils Only			
	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

10.3. Explanation of variances: Council received the explanations of Variance and resolved to approve them. *Carried unanimously*

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	30,633	42,159				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	45,510	46,306	796	1.75%	NO		
3 Total Other Receipts	23,324	10,762	-12,562	53.86%	YES		In 24_25 we received CIL £12220 and donations £1800 in 25_26 we received £127 CIL and 1500. The remaining £169 difference is accounted for in fluctuating allotment tenants and pavilion rentals.
4 Staff Costs	15,850	13,568	-2,282	14.40%	NO		The reduction here is because in 25_26 I was clerk for the whole time. My salary was less than the clerk that was here for a bit of 24_25 and also less than the locum fees during the changeover, pension and HMRC was also thus reduced also. 24_25 Caroline was paid: 5647.9, Gina was paid £3417.85, Annalisa (me) paid 1938.24 HMRC was £1839 and pension funds were 3007 = 15849.99 25_26 Annalisa paid 12820 HMRC paid 747.92
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	41,458	37,807	-3,551	8.57%	NO		
7 Balances Carried Forward	42,159	47,751				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and As	184,842	193,016	8,174	4.42%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
Variances of £200 or less are tolerable

ACTION: Clerk to publish AGAR forms on website as needed and submit to External Auditor

11. Reports & Updates

11.1. **County Council report:** Council confirmed receipt of report by email

11.2. **Borough Council report:** Apologies from Cllr Sam Sandell

11.3. **Flooding Update**

11.3.1. **Report from FAG (verbal)** – meeting closed to hear from FAG representative.

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- 11.3.1.1. Noted an Anglia Water meeting has been postponed.
- 11.3.1.2. Noted nothing has changed since last 2 floods, raising the likelihood of repeat flooding – despite 32 meetings having been attended.
- 11.3.1.3. FAG Would like confirmation of Burnham Market as a priority.
- 11.3.1.4. Would like to know what has been done to alleviate possibilities of tankers and also to put right Joan Shorts Lane issues.
- 11.3.1.5. Anglia water has done an infiltration survey: no results to date
- 11.3.1.6. Meeting reopened to continue council business.

11.3.2. Letters between Docking PC, Burnham Market PC, MP James Wild, Borough development and Anglia Water: Council noted receipt of all letters and resolved no further action at this time with letters to be shared with FAG and public on the website.
Carried unanimously

11.4. Councillor reports & updates

11.4.1. Streetlight on Cambers Lane: Council heard a resident request via a councillor to have a streetlight on Cambers Lane. Council resolved to consider request in July's meeting.

ACTION: Clerk to investigate a new streetlight in Cambers Lane and prepare report for council consideration in July meeting.

11.4.2. Holkham Walking route: FW reports this has been postponed to a less busy period.

ACTION: Clerk to make note to open Holkham walking route request in August.

11.5. Angles lane & Cross Lane overgrowth: request for cut back

ACTION: Clerk to investigate clearing Angles Lane at the top and Cross lane.

11.6. Church Walk congestion

11.6.1. FW declared an interest and recused from voting

11.6.2. Council agreed congestion is difficult here and resolved to support measures to ease it.
Carried unanimously

11.7. Encroachment at Methodist Hall Conversion and Parish council Playing field

11.7.1. Council heard multiple reports that the new hedgerow has been moved into Playing-field land and noted this conflicts with the owner's understanding.

11.7.2. Council resolved to refer the possible encroachment from the Methodist Hall onto the playing field to Borough Enforcement for decision. *Carried unanimously*

11.7.3. Council resolved to approve a £14 budget for land registry purchase for the clerk to investigate. *Carried unanimously*

ACTION: Clerk to purchase land registry details for border between Playing field and Methodist Hall;

ACTION: Clerk to submit enforcement enquiry for Methodist Hall/ playing field.

12. Planning.

12.1. Council received Planning Delegated Decisions

12.1.1. 26/00157/F: HOUSEHOLDER: Erection of a two-storey side extension with Hipped Subservient roof, a single storey rear extension with a pitched roof, and a new porch to an existing semi-detached dwelling using materials to match existing. at 11 Walkers Close | **As this is a minor variation, there is no observation, however the PC would like to see early comments and requests strongly considered, implemented and enforced.**

12.1.2. 26/00598/A | ADVERT APPLICATION: To paint logo onto the site fascia board in black wood paint at Lime Green 61 Market Place Burnham Market King's Lynn Norfolk | **NO OBSERVATION**

12.2. To consider planning applications: none



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12.3. To note KLWNBC decisions:

12.3.1. **6/00326/F | HOUSEHOLDER:** Addition of bedroom and en suite to rear and study to side | Meadow View, 40 Sutton Estate | **Application Permitted**

12.4. **Parish planning Update Session:** Council resolved no attendance at the Parish Planning Update session due to pre-arranged engagements: Tuesday 16th June – 6.00pm – 7.30pm or Monday 22nd June – 3.30pm – 5.00pm. *Carried unanimously.*

13. Finance

13.1. Council received End of April 2026 Report

13.1.1. Council received End of April Bank balances.

Ordinary Accounts	
CIL/Funds 0808	£289.62
Current Account	£16,504.91
Petty Cash	£0.00
Savings 0811	£30,955.81
Total	<u>£47,750.34</u>

13.1.2. Council received a Financial Cashbook summary statement.

13.1.3. Council resolved to approved End of April reconciliations for all accounts. *carried unanimously*

13.1.4. Council received April expenditure

173	BACS2604 09AD1	£19.10	£19.10 4000	01/04/26		Annalisa Dovey - LGR event printing
174	BACS2604 09AD2	£20.30	£20.30 3001	01/04/26		Annalisa Dovey - printing for january meeting
175	BACS2604 09ADSM	£19.80	£19.80	01/04/26		Smarty (Clerk Expense) - EoF26, EoM26
176	BACS2604 09ADSM2	£5.40	£5.40 3600/1	01/04/26	EoJan/ Feb	Smarty (Clerk Expense) - Mobile phone
177	BACS2604 09KLWN	£38.90	£38.90 5100/4	02/04/26		KLWNBC - business rates: land used as market
179	BACS2604 09Ad4	£15.70	£15.70 3001	02/04/26		Annalisa Dovey - Printing: February meeting
180	BACS2604 09DPC	£40.00	£40.00 2400	02/04/26		Docking Parish Council - Cllr training DC.
181	BACS2604 09COZ	£60.00	£60.00 5300/12	02/04/26	10418	Cozens - streetlight caontract
184	BACS2604 09RN	£617.00	£617.00	02/04/26	EoMarch26	Richard Newstead - Works
185	BACS2604 09KLWN1	£1,913.18	£1,913.18 5300/3/1	02/04/26	BC110368732	KLWNBC - Dog Bin emptying 2026 - 2027 x 7 bins weekly
186	BACS2604 09KLWN2	£1,335.60	£1,335.60 5300/3/2	02/04/26	BC110368736	KLWNBC - Waste bin x 5 weekly empty 2026 - 2027
187	DD260416 Eon	£41.66	£41.66 5100/1	01/05/26		Eon - 1-31st March 26 Pav electricity
188	DD260420 AW	£0.50	£0.50 5100/2	01/05/26		Anglian Water Business - 5th march 4th april 26 Pav water
189	DD260430 UTB	£7.00	£7.00 1100	01/05/26		Unity Bank - service charge
190	bacs26040 9AD	£0.70	£0.70 6100	01/05/26		Annalisa Dovey - over payment - 0.80 - to take off next pay
191	DD260421 SSE	£191.04	£191.04 5100/3	01/05/26		SSE Energy Solutions - streetlight electricity

13.1.5. Council resolved to approve May 2026 payments list. *Carried unanimously*

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193	£240.00	£240.00	1000/1	01/05/26		Turas Tina Cunnell - Internal independent auditor 25_26 agar
194	£236.47	£236.47	3200/1	01/05/26	2867	Norfolk ALC - Membership 26_27
195	£528.00	£528.00	2500	01/05/26	0426.1014	Ewing Accounts Services - Monthly payroll processing for 1 employee, forwarding payroll reports and filing submissions with HMRC for 2025/26. Liaising with The Norfolk Pension Scheme and submitting relevant information each month. £ 300.00 Completion of Year-end process and forwarding form P60. £ 20.00 Additional Costs: General advice throughout the year inc. Holiday pay calcs, New pay scale Discussions, Norfolk pension fund spreadsheets.
198	£127.50	£127.50		01/05/26	s129923 / 4 / 5	Holkham Estates - rentals greens, playimngfield, fairstead green
199	£3.80	£3.80		01/05/26		Annalisa Dovey - Printing
200	£19.80	£19.80		01/05/26	MAR/Apr 26	Smarty (Clerk Expense) - Mobile phoen March & april 26 and CCTV March and april 26
	£2,417.56	£2,417.56		Confidential		

13.1.6. Council noted income received in April 2026

63	01/05/26	KLWNBC	CIL payment	110	£14,023.99	Zero Rated	£0.00	£14,023.99	31/05/26	BACS260430K LWNBC	30/04/26
62	01/05/26	KLWNBC	Precept pt 1	100	£25,865.42	Zero Rated	£0.00	£25,865.42	31/05/26	BACS260413K LWNBC	13/04/26
					£31.25		£0.00	£31.25	12/05/26	20260402AR73 a	02/04/26
59	01/04/26	HMRC	VAT refund 01/02/26 - 31/03/26	170	£481.25	Vat Exempt	£0.00	£481.25	01/05/26	20260409HMR c	09/04/26

13.2. Direct Debit, regular payments, standing orders and contracts List for 2026 – 2027:

13.2.1. Council resolved to approve the following Direct Debit, regular payments, standing orders and contracts List for 2026 – 2027. *Carried unanimously*

- Anglia Water Business (WAVE) | Pavillion water
- Eon Next Energy | pavilion Electricity
- SSE Energy Supply
- Information Commissioners Office (ICO)

13.2.2. Council resolved to cancel Direct Debit to Campaign to protect. *Carried Unanimously*

ACTION: clerk to cancel and set up direct debits as required.

13.3. **Expenditure transparency:** Council resolved to approve Expenditure transparency report for publishing. *Carried unanimously.*

ACTION: clerk to publish Expenditure transparency report on website

13.4. **Section 137 report:** Council received and resolved to approve Section 137 report. *Carried unanimously.*

ACTION Clerk to publish Section 137 report on website

13.5. **Section 106 (CIL) report:** Council received and resolved to approve the Section 106 report. *Carried unanimously.*

ACTION: clerk to complete CIL return form and return to KLWNBC and publish on website.

13.6. **VAT Report:** Council received and resolved to approve annual VAT report. *Carried unanimously.*

ACTION: Clerk to publish annual VAT report on website.

13.7. CIL Updates

13.7.1. Council noted as CIL Payment of £14000.00 received

13.7.2. Council received CIL Expenditure guidelines received.

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14. Assets & Amenities

14.1. Playground: Council noted a verbal update on playground confirmed all in good condition and scuffed holes being filled now weather has dried.

14.1.1. Council noted Annual statutory inspection booking confirmed for June with ROSPA.

14.2. SAM2. Council heard data is being received and will be published and included in newsletter.

ACTION: clerk to summarise SAM data and publish

ACTION KM to create analyses of data when received

14.3. **Street cleaning & Car park concerns:** Council resolved to email Borough council again about state of car park and streets.

ACTION: Clerk to chase cleanup for street and car park cleaning again.

15. Events

15.1. **Donkey permission request:** Council resolved to permit Donkeys for the duration of the event on the provision that all donkey waste be collected after the event and to note that Donkeys are prohibited on the Post Office Green. *Carried unanimously*

ACTION: Clerk to confirm with Donkeys that Council resolved to permit Donkeys for the duration of the event on the provision that all donkey waste be collected after the event and to note that Donkeys are prohibited on the Post Office Green.

15.2. **Morris Dancing permission request.** Council resolved to approve the Morris Dancing request, on the provision that they remain within the limits of the Burnhams market area. *Carried Unanimously.*

ACTION: Clerk to confirm with Morris Dancers that: Council resolved to approve the Morris Dancing request, on the provision that they remain within the limits of the Burnhams market area

16. Correspondence

16.1. **Request for Anglia Water open meeting.** Council resolved not to try invite Anglia water to a public meeting, preferring to defer to FAG. *Carried unanimously.*

16.2. **Tennis Club: CIL application for resurfacing.** Council noted endorsement offered and not needed, and offered congratulations with no further action.

16.3. **H- bar applications.** Council resolved to endorse the H-bar application, with no financial commitment. *Carried unanimously.*

ACTION: Clerk to respond to H-bar email with council endorsement.

16.4. Car park suggestions. Council resolved to forward Car park suggestions to appropriate Borough Council department for response. *Carried unanimously.*

ACTION: Clerk to raise car park issues with Borough.

16.5. Construction vans damaging property: Council received parishioner concern and Highways response and request that clerk seek a better resolution.

ACTION: Clerk to revert to highways and request a response that can be sent to parishioner that addresses concerns.

16.6. School sign & speeding. Council noted concerns and response with no further actions required

16.7. Public path too narrow: Friars Lane – Bellamy Lane: Clerk to investigate action in liaison with Burnham Norton Parish.

ACTION: clerk to report lane on fix my street.

17. Future Agenda item requests

17.1. Street light.

18. To receive any questions from members of the Public

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18.1. Council heard concerns that that auctions will be impacted by a bandstand. Council confirmed that no location has yet been suggested, that no location impacting the auction was ever to be considered.

18.2. Meeting closed – 20:15

19. **Upcoming Meetings:** Wednesday 8th July 2026

EXCLUSION OF THE PRESS AND PUBLIC -Resolution to close the meeting to the press and public: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Nothing required.