

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 30/04/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

CIL/Funds 0808	£289.62
Current Account	£16,504.91
Petty Cash	£0.00
Savings 0811	£30,955.81
Total	<u>£47,750.34</u>

RECEIPTS	Net	Vat	Gross
Council	£39,889.41	£0.00	£39,889.41
Finance	£481.25	£0.00	£481.25
Assets & Amenities	£31.25	£0.00	£31.25
Total Receipts	<u>£40,401.91</u>	<u>£0.00</u>	<u>£40,401.91</u>
PAYMENTS	Net	Vat	Gross
Council	£0.70	£0.00	£0.70
Finance	£7.00	£0.00	£7.00
Human Resources	£1,238.27	£0.00	£1,238.27
Office/Admin	£51.30	£0.90	£52.20
Projects & Events	£19.10	£0.00	£19.10
Assets & Amenities	£3,866.94	£339.94	£4,206.88
Total Payments	<u>£5,183.31</u>	<u>£340.84</u>	<u>£5,524.15</u>

Closing Balances at 30/04/26

Ordinary Accounts

CIL/Funds 0808	£289.62
Current Account	£51,382.67
Petty Cash	£0.00
Savings 0811	£30,955.81
	<u>£82,628.10</u>
Total	<u>£82,628.10</u>

Signed _____
Chair

Clerk / Responsible Financial Officer

Bank Account Reconciled Statement

Savings 0811	20460811	60-83-01
Statement Number	13	Bank Statement No. 13
Statement Opening Balance	£30,955.81	Opening Date 01/04/26
Statement Closing Balance	£30,955.81	Closing Date 30/04/26
True/ Cashbook Closing Balance	£30,955.81	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	30,955.81

Uncleared and unrepresented effects

Total uncleared and unrepresente	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Current Account

20431976

60-83-01

Statement Number	13	Bank Statement No.	13
Statement Opening Balance	£16,504.91	Opening Date	01/04/26
Statement Closing Balance	£51,382.67	Closing Date	30/04/26
True/ Cashbook Closing Balance	£51,382.67		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/04/26	20260402AR73a	Gerard Elston	0.00	31.25	16,536.16
09/04/26	20260409HMRC	HMRC	0.00	481.25	17,017.41
09/04/26	bacs260409AD	Annalisa Dovey	0.70	0.00	17,016.71
09/04/26	BACS260409AD1	Annalisa Dovey	19.10	0.00	16,997.61
09/04/26	BACS260409AD2	Annalisa Dovey	20.30	0.00	16,977.31
09/04/26	BACS260409AD3				
09/04/26	BACS260409Ad4	Annalisa Dovey	15.70	0.00	16,183.35
09/04/26	BACS260409ADSM	Smarty (Clerk Expense)	19.80	0.00	16,163.55
09/04/26	BACS260409ADSM 2	Smarty (Clerk Expense)	5.40	0.00	16,158.15
09/04/26	BACS260409COZ	Cozens	60.00	0.00	16,098.15
09/04/26	BACS260409DPC	Docking Parish Council	40.00	0.00	16,058.15
09/04/26	BACS260409HMRC				
09/04/26	BACS260409KLWN	KLWNBC	38.90	0.00	15,850.69
09/04/26	BACS260409KLWN 1	KLWNBC	1,913.18	0.00	13,937.51
09/04/26	BACS260409KLWN 2	KLWNBC	1,335.60	0.00	12,601.91
09/04/26	BACS260409NPF				
09/04/26	BACS260409RN	Richard Newstead	617.00	0.00	11,733.46
13/04/26	BACS260413KLWN BC	KLWNBC	0.00	25,865.42	37,598.88
16/04/26	DD260416Eon	Eon	41.66	0.00	37,557.22
20/04/26	DD260420AW	Anglian Water Business	0.50	0.00	37,556.72
21/04/26	DD260421SSE	SSE Energy Solutions	191.04	0.00	37,365.68
30/04/26	BACS260430KLWN BC	KLWNBC	0.00	14,023.99	51,389.67
30/04/26	DD260430UTB	Unity Bank	7.00	0.00	51,382.67

Uncleared and unrepresented effects

Total uncleared and unrepresente	0.00	0.00
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Bank Account Reconciled Statement

Total debits / credits 5524.15 40401.91

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

CIL/Funds 0808

20460808

60-83-01

Statement Number	13	Bank Statement No.	13
Statement Opening Balance	£289.62	Opening Date	01/04/26
Statement Closing Balance	£289.62	Closing Date	30/04/26
True/ Cashbook Closing Balance	£289.62		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	289.62

Uncleared and unrepresented effects

Total uncleared and unrepresente	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed
Clerk / Responsible Financial Officer

Chair

Date

Bank Account Reconciled Statement

Petty Cash

Statement Number	13	Bank Statement No.	13
Statement Opening Balance	£0.00	Opening Date	01/04/26
Statement Closing Balance	£0.00	Closing Date	30/04/26
True/ Cashbook Closing Balance	£0.00		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	0.00

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Annalisa Dovey

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Income Transactions

Showing only

Group

Account type All

Customer

Type All

Ledger Date before

Ledger Date after

Due date after

Paid date after

before

before

Reference contains

No.	Date	Invoice no.	Customer	Details	Heading	Net	Vat type	Vat	Gross	Due	Reference	Received
63	01/05/26		KLWNBC	CIL payment	110	£14,023.99	Zero Rated	£0.00	£14,023.99	31/05/26	BACS260430K LWNBC	30/04/26
62	01/05/26		KLWNBC	Precept pt 1	100	£25,865.42	Zero Rated	£0.00	£25,865.42	31/05/26	BACS260413K LWNBC	13/04/26
60	12/04/26					£31.25		£0.00	£31.25	12/05/26	20260402AR73 a	02/04/26
				year - plot 73a								
59	01/04/26		HMRC	VAT refund 01/02/26 - 31/03/26	170	£481.25	Vat Exempt	£0.00	£481.25	01/05/26	20260409HMR C	09/04/26
4	Transactions				Total	£40,401.91		£0.00	£40,401.91			

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/26

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
193		£240.00	£240.00	1000/1	01/05/26		Turas Tina Cunnell - Internal independent auditor 25_26 agar	
194		£236.47	£236.47	3200/1	01/05/26	2867	Norfolk ALC - Membership 26_27	
195		£528.00	£528.00	2500	01/05/26	0426.1014	Ewing Accounts Services - Monthly payroll processing for 1 employee, forwarding payroll reports and filing submissions with HMRC for 2025/26. Liaising with The Norfolk Pension Scheme and submitting relevant information each month. £ 300.00 Completion of Year-end process and forwarding form P60. £ 20.00 Additional Costs: General advice throughout the year inc. Holiday pay calcs, New pay scale Discussions, Norfolk pension fund spreadsheets.	
198		£127.50	£127.50		01/05/26	s129923 / 4 / 5	Holkham Estates - rentals greens, playimngfield, fairstead green	
199		£3.80	£3.80		01/05/26		Annalisa Dovey - Printing	
200		£19.80	£19.80		01/05/26	MAR/Apr 26	Smarty (Clerk Expense) - Mobile phoen March & april 26 and CCTV March and april 26	

The following payments have already been made

173	BACS2604 09AD1	£19.10	£19.10	4000	01/04/26		Annalisa Dovey - LGR event printing	
174	BACS2604 09AD2	£20.30	£20.30	3001	01/04/26		Annalisa Dovey - printing for january meeting	

Signature

Signature

Date

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/26

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
175	BACS2604 09ADSM	£19.80	£19.80		01/04/26		Smarty (Clerk Expense) - EoF26, EoM26	
176	BACS2604 09ADSM2	£5.40	£5.40	3600/1	01/04/26	EoJan/ Feb	Smarty (Clerk Expense) - Mobile phone	
177	BACS2604 09KLWN	£38.90	£38.90	5100/4	02/04/26		KLWNBC - business rates: land used as market	
179	BACS2604 09Ad4	£15.70	£15.70	3001	02/04/26		Annalisa Dovey - Printing: February meeting	
180	BACS2604 09DPC	£40.00	£40.00	2400	02/04/26		Docking Parish Council - Cllr training DC.	
181	BACS2604 09COZ	£60.00	£60.00	5300/12	02/04/26	10418	Cozens - streetlight caontract	
184	BACS2604 09RN	£617.00	£617.00		02/04/26	EoMarch26	Richard Newstead - Works	
185	BACS2604 09KLWN1	£1,913.18	£1,913.18	5300/3/1	02/04/26	BC110368732	KLWNBC - Dog Bin emptying 2026 - 2027 x 7 bins weekly	
186	BACS2604 09KLWN2	£1,335.60	£1,335.60	5300/3/2	02/04/26	BC110368736	KLWNBC - Waste bin x 5 weekly empty 2026 - 2027	
187	DD260416 Eon	£41.66	£41.66	5100/1	01/05/26		Eon - 1-31st March 26 Pav electricity	
188	DD260420 AW	£0.50	£0.50	5100/2	01/05/26		Anglian Water Business - 5th march 4th april 26 Pav water	
189	DD260430 UTB	£7.00	£7.00	1100	01/05/26		Unity Bank - service charge	

Signature

Date

Signature

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/26

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
190	bacs260409AD	£0.70	£0.70	6100	01/05/26		Annalisa Dovey - over payment - 0.80 - to take off next pay	
191	DD260421SSE	£191.04	£191.04	5100/3	01/05/26		SSE Energy Solutions - streetlight electricity	
Sub Total		£6,679.72	£5,481.45					
		£2,417.56	£2,417.56		Confidential			
Total		£7,899.01	£7,899.01					

Signature _____
Date _____

Signature _____

Expenditure transactions

Start of year 01/04/26

Confidential

Tn no	Gross	Vat	Net	CtteeInvoice date	Details	Cheque	Cheque Total
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